



Emergency Grant Program

IMPORTANT NOTE: Funds available are limited for each calendar year. Please visit <http://www.unitedwaysiouxland.com/women-united> to confirm that Emergency Grant Requests are being accepted.

PURPOSE

The intent of the Women United Emergency Grant is to award funds to local agencies that assist children in emergency and/or life altering situations. The funds for these particular grants are required to be used to help individuals in need, versus benefiting the needs of the agency. Grants are one time only and range from \$1-\$500.

The grants will focus on emergency help for children, birth to 18 years of age.

NOT ELIGIBLE

- Requests that do not follow the process laid out in the grant request will not be considered.
- Those who cannot provide proof that all other options have been exhausted will not be considered.
- Utilities (gas, electric, propane) are generally not eligible for grant assistance, however in rare cases where there is an emergency, one-time grant for utilities is possible if it can be demonstrated that the individual will have the ability to make future utility payments.

PROCEDURE

Local, non-profit agencies, serving the counties of Woodbury, Dakota, and Union will submit requests through the United Way office, which will be routed to the Community Action Agency. Completed applications will be submitted via email to jlogan@caasiouxland.org, with the subject line reading **WOMEN UNITED Emergency Request.**

1. The Women United Emergency Grant application must be completed. The agency must be able to document the anticipated cost of goods/services by providing a quote or other documentation from the service provider.
2. The application should be e-mailed from the agency sponsor to the Community Action Agency at jlogan@caasiouxland.org with Women United Emergency Request in the subject line.
3. Community Action Agency will make a determination as to the eligibility of the request and make a determination as to funding.
4. The agency will be advised of the funding decision promptly within two business days.
5. The agency will be required to provide receipt of payment from the service provider.
6. Community Action Agency will provide payment for the goods/services being requested.
7. Community Action Agency will provide a periodic (semi-annual) report detailing the client situations that were funded.