

Small Grant Application

United Way
of Siouxland



Eligibility Criteria

- Organization mission must be in alignment with UWS goals outlined in the Agenda for Change
- Organizations must be a 501(c)(3) organization in good standing; for projects with a fiscal sponsor, the fiscal sponsor must meet the above criteria.
- Organizations must have a volunteer board of directors composed of at least five people, must have established bylaws, meet at least quarterly, and maintain minutes of all board meetings
- Organizations must be located in the UWS service area and serve the residents of this community
- Organizations should have an annual operating budget; demonstrate financial controls, including a financial control policy, and should be current on all IRS filings and payment of payroll taxes

Agency (or Fiscal Sponsor) Information

1. Agency Name:

Physical Address:

Mailing Address (if different):

Website: www.

2. Executive Director :

Email:

@

Phone Number:

- -

Ext.

3. Application Contact Person (if not Executive Director):

Email:

@

Phone Number:

- -

Ext.

4. Board President:

Email:

@

Eligibility Information

5. Please give a brief explanation of how the overall mission of your organization aligns with the United Way of Siouland's Agenda for Change. If this is a collaborative effort, please list all partners and explain how each aligns with the Agenda for Change.

**Character limit of 2,000 - including spaces & 20 lines*

6. Is the agency, or fiscal sponsor, a 501(c)(3) or 170(b)(1) organization in good standing?

a. Organization EIN Tax ID Number:

7. Does the organization have a volunteer board of directors comprised of at least 5 board members?
8. Are there established bylaws?
9. How often does the board meet?
10. What is the organization's annual operating budget approximately?
11. Is there a documented financial control policy?
12. Is the organization current on all IRS filings and payroll tax payments?

Project Information

13. Total amount being requested for this project:
14. If using the funds to hire an out-sourced professional, were bids secured?

15. Please give a brief explanation of the project and its objective for which you are requesting funds.

**Character limit of 2,000 - including spaces & 20 lines*

16. If hiring an out-sourced professional, please give a brief explanation of the organization's selection process

**Character limit of 2,000 - including spaces & 20 lines*

17. Please describe project activities (who, what, where, when, why), number of clients served by program (if applicable), and timeline for the project.

**Character limit of 5,000 - including spaces & 48 lines*

Additional Information To Be Submitted

- Agency budget for the current fiscal year
- Project budget
- IRS Form 990
- IRS determination letter
- Most recent audit
- List of current board members

[Email this information and the completed application to bbranch@unitedwaysiouxland.com.](mailto:bbranch@unitedwaysiouxland.com)